

Waiver-or-deferral discussion sheet

Court of King's Bench of Alberta · Regular FFP process · Individual requirements and directions may differ

A waiver asks the Court to excuse a requirement; a deferral asks to complete it later. Under FFP, these requests use the desk process and should be addressed before the MIT package. Explain the particular requirement, the reason and the result requested. The Court decides whether to grant the request and on what terms.

☐ Identify the exact requirement and whether you seek a waiver or more time.

☐ Describe the barrier with dates and supporting records.

☐ List what has been completed and the efforts already made.

☐ Identify the proposed next step and why it cannot reasonably wait.

☐ Check the current forms, notice procedure and response period.

☐ After the decision, record its terms, conditions and remaining work.

Your working notes

Requirement / request / reason

Efforts made / dates / supporting records

Decision / conditions / work still required

Official starting points

Court of King's Bench: FFP Notice, revised August 10, 2026

Court of King's Bench: FFP Manual, June 2026

Sources checked 22 October 2026. Use the current official materials and directions in your matter.

Read the accompanying NISI Journal article